

Project Management Strategy & Best Practice

Skills Programme

Study School 3 of the Higher Certificate in Management Development (Qualification ID 59201)

Accredited by Services Seta – no. 13643

UNIT STANDARDS COVERED

Unit Standard ID NQF Level & Credits	Unit Standard Title
US 252020 NQF 5 6 Credits	Create and manage an environment that promotes innovation
US 252032 NQF 5 8 Credits	Develop, implement and evaluate an operational plan
US 252021 NQF 5 8 Credits	Formulate recommendations for a change process
US 252026 NQF 5 6 Credits	Analyse a systems approach to decision making
US 252022 NQF 5 8 Credits	Develop, implement and evaluate a project plan
US 252024 NQF 5 4 Credits	Evaluate current practices against best practice

SPECIFIC OUTCOMES

- Analyse own unit in terms of opportunities for innovation
- Demonstrate understanding of the techniques for promoting creativity
- Develop a plan for creating an environment conducive to innovation
- Lead a team through a creative thinking process
- Develop operational strategies for a unit
- Develop an operation plan for a unit
- Implement an operational plan
- Monitor, measure and evaluate the achievement of goals and objectives
- Demonstrate knowledge of and insight into the need for change within the context of environment change
- Analyse an area requiring the implementation of a change process
- Select a model for implementing a change management process
- Formulate recommendations on implementing the change process
- Apply critical and analytical skills to analyse an issue or problem
- Engage with stakeholders in analysing the issue/problem and developing solutions
- Select feasible solutions through a systems approach
- Formulate and communicate the decision
- Select a work-based project for a unit

- Scope a work-based project for a unit
- Develop a project plan
- Develop tools to measure key performance parameters
- Implement the plan and evaluate project progress
- Apply the concept of best practice to a unit
- Analyse current practices in a unit in relation to identified best practice
- Decide on the best practices to be adopted in a unit
- Formulate recommendations for implementing best practices
- Draw up a plan for implementing best practice

WHO SHOULD ATTEND?

This skills programme is intended for Managers or soon to be Managers of Supervisors, Foreman and Junior Managers.

DURATION OF TRAINING

5 Interactive Days

MACCAUVLEI ENTRY REQUIREMENTS

- NQF Level 4 / Grade 12 (Matric)

LEARNING ASSUMED TO BE IN PLACE

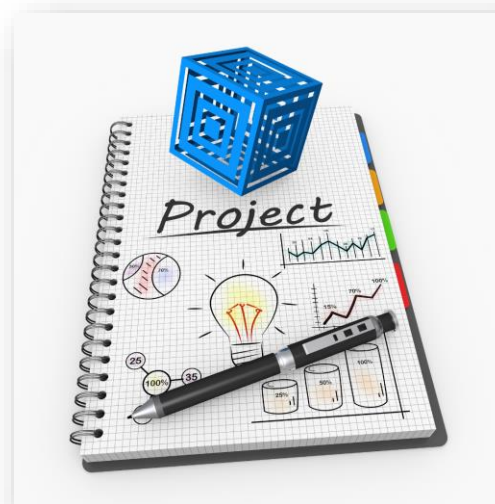
Communication at NQF Level 4

Maths Literacy at NQF Level 4

Computer Literacy at NQF Level 4

CERTIFICATION

Learners who successfully complete the Portfolio of Evidence will be awarded a Skills Programme Certificate of Competence with the Unit Standards listed.



Contact Details

For registration forms or more detail please contact us:

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