

# Finance for Non-Financial Managers

## Skills Programme



Accredited by the Services SETA – no. 1468

### UNIT STANDARDS COVERED

Unit Standard ID NQF Level & Credits	Unit Standard Title
US 252040 NQF 5 8 Credits	Manage the finances of a unit

### PURPOSE

The purpose of this skills programme is to provide learners with a set of skills to manage the finances of their unit as if they are running a mini-business. Learners leaving this course will be able to make critical decisions affecting the financial performance of their unit and the organisation as a whole.

### SPECIFIC OUTCOMES

In particular, people credited with this unit standard are able to:

- Demonstrating an understanding of the key concepts of managerial finance
- Interpret financial statements
- Describe and prepare financial forecasts
- Draft budgets according to the operational plan of the unit
- Supervise financial management of a unit against given requirements

### WHO SHOULD ATTEND?

This unit standard is intended for non-financial managers in all economic sectors. These managers would typically be second level managers such as heads of department, section heads or divisional heads, who may have more than one team reporting to them.

### DURATION OF TRAINING

4 Interactive Days

### MACCAUVLEI ENTRY REQUIREMENTS

- NQF Level 4 / Grade 12 (Matric) Certificate

### LEARNING ASSUMED TO BE IN PLACE

It is assumed that learners are competent in:

- Communication at NQF Level 4
- Mathematical Literacy at NQF Level 4
- Computer Literacy at NQF Level 4

### CERTIFICATION

Learners who successfully complete the Portfolio of Evidence will be awarded a Skills Programme Certificate of Competence with the Unit Standard listed.



### Contact Details

For registration forms or more detail please contact us:

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